

## ASI Children's Center Parent Advisory Council (PAC) Minutes

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**MEETING DATE:** February 1, 2021 12 p.m.

**MEETING LOCATION:** Via Zoom

**MEMBERS PRESENT:** Sandra Gallardo, Sherry Velte, , Mariah Dong, Danielle Cochrane, Haley Dillon Myers, Brook Murray, Courtney Patton, Bena Arao, Lexi Hallum (Recorder)

**VISITORS:**

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### A. Call Meeting to Order

- The meeting was called to order by Courtney Patton at 12:03 pm.

### B. Review of December Minutes

- The December Minutes were unanimously approved by the PAC members present.

### C. Current Center Updates

#### 1. Not Adding More Classroom

- The Center will not be adding more classroom(s) or exceed 89 in-person children
  - This will backlog some children who have aged out of their class age group
  - There is currently room for infants in both Bambini classrooms
- The Center delivered the Success Stories from parents and staff to President Nelsen; the Center was not mentioned in the Spring Address, other than our re-opening

#### 2. Minimum Wage Increase

- Effective January 1, 2021, the minimum wage increased for student staff

#### 3. Successful COVID Testing

- Every week, 20% of staff are randomly selected to participate in a COVID surveillance test; there have been no positive cases
- The Center is not doing testing on Monday, February 1, as there is a new vendor and testing procedure and the Center must notify staff ahead of time for any changes

#### 4. COVID Vaccinations for Center Staff on Campus

- Vaccines are now available at Sac State; the Center staff can make appointments as they are in the category of child care; other applicable categories include health, law enforcement, individuals over 65 years of age

#### 5. Parent & Adults Not Wearing Masks at Drop-Off/Pick-Up

- Due to an increasing number of adults/children over 2 years coming to campus and the Center without a face covering, we are no longer allowing Center staff to approach these individuals
  - Child drop-off/pick-up will be denied if the adult/children over 2 years do not have a face covering
- The Center has offered free masks for families to take home/store in the care as needed; we also have extra masks here just in case a child rips/ruins a mask

#### 6. Associate Teacher Vacancy

- Teach Pa Dao Vang has left her position; Teacher Mady Smith moved into the Casa 1 Classroom
- The Center is hiring for one extra Associate Teacher position

#### 7. NAEYC Accreditation

- The Center's National Association for the Education of Young Children (NAEYC) Reaccreditation is due soon and is a lengthy process to complete

#### **8. EESD – CDE**

- **Parent Surveys – February**
  - A state requirement for the Center is conducting a Parent Survey every spring
- **Classroom Assessments- Environmental Rating Scales**
  - A state requirement for the Center are classroom assessments, which will take place in March 2021

#### **9. Updates to Center's Building**

- The recent storm effected some areas of the Center; the ASI Aquatic Center staff came by to assist with small repairs and clearing areas of debris
- There will be upgrades to Center's main building, including new carpet, cabinets, movable walls, doors, and other renovations

#### **10. ASI 2021-2022 Budget Planning Begins**

- Budget planning for the 2021-2022 year begins
- The plan is to be fully operational by Fall 2021, which would include marketing the waitlist more and hiring additional staff
  - The Center would like to give a chance for teachers to adapt to more children, so enrollment may happen in waves to get time for both children and teachers to adapt

#### **11. Sherry Velte out during March PAC Meeting**

- Director Sherry Velte will be on vacation during the first Monday of March; PAC members present voted to wait for Sherry to return before having another PAC meeting

### **D. Open Discussion**

#### **1. Changes to Center Operations Starting Fall 2021**

- The PAC discussed the following items regarding changes to the Center for Fall 2021; no decisions have been made:
  - Operating hours – 7:30am – 6pm vs. 7am – 6pm
  - Continue with block scheduling MWF/TH all day, AM or PM
  - Reducing prep-week closures and having more in-service days on Fridays.
  - Onboarding staff and families prior to the start of a semester or waiting until 2 weeks after the semester starts.
  - Other suggestions?
    1. Drop off inquiry - what will drop off look like in fall 2021 since the Center has moved to electronic sign-in/out?

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Adjourned at 12:59 pm  
Next Meeting: March 15, 2021