



ASI Children's Center Parent Advisory Council (PAC) Minutes

MEETING DATE: February 3, 2020 12 p.m.

MEETING LOCATION: ASI Children's Center Conference Room

MEMBERS PRESENT: Sandra Gallardo, Sherry Velte, Haley Myers Dillon, Leena Abed, Cierra Teicheira, Amy Jewett, Stephanie Segre-McCall, Meredith Galloway, Brook Murray, Lexi Hallum (Recorder)

A. Introductions/Review December Minutes

- The meeting was called to order by Sherry Velte at 12:01 pm
- The minutes were approved by PAC members present
- The PAC introduced themselves to the new PAC members—Meredith Galloway and Brook Murray
- The PAC did not appoint a new chair

B. Current Center Updates

- **ASI/Children's Center website is complete**
- **Enrollment for Spring 2020**
 - New children for spring: 36
 - Total children enrolled: 218
 - Students: 163
 - Staff/Faculty: 35
 - ASI children: 7
 - Subsidy children: 120 (13 are no longer students)
 - Subsidy families: 102
 - Drop-in Care may be difficult as classrooms are at capacity for 6-7 hours per day
- **Staffing**
 - Student 117 (46 on Federal Work Study)
 - Full-time 16
 - Associate Teacher Vacancy (non-student position; full-time and benefited)
- **Special Events**
 - Parent Panel – February 24
 - Would like a minimum of 6 parents to discuss raising a child (education, work, budgets, etc.)
- **Budget Drafts due in February**
 - Sherry Velte is waiting for January invoices/bills/payments to close to see how much the Center has spent for half of the year in order to project the rest of the budget
- **Unusual Incident- Expecting a Licensing Visit**
 - A 911 call was submitted for a child who needed hospitalization after falling off of monkey bars and breaking their arm
 - Child is fine and back at the Center
 - The playground bark was fluffed and aired out by student staff after the incident as an extra precaution
 - This may prompt an unexpected licensing visit

C. Discussion with Decision

- **Recommendations for child care rates for 2020 as minimum wage and compression wages are being implemented on 1/2/2020**

- Sherry Velte referred to the Child Care Rates handout
- The last increase(s) that the Center made did not reflect the full increase as ASI absorbed the 15% administrative charge; the rates increased May 2018 and January 2019
- Sandra Gallardo gave a brief summary of next steps to include raising staff/faculty rates to what the State of California determines is market value; staff/faculty cannot pay less than what the State would subsidize and student fees cannot subsidize the difference either
 - Minimum wage, food, and utilities have all increased leading to wage compression
 - Some Federal Work Study students make more an hour than some current, full-time staff

- **Date to Start the New Child Care Rates**

- The earliest the Children's Center will start the rate change would be the beginning of the summer session; they will not do a mid-semester increase

- **Notification to Families**

D. Future Topics

- **Vacant- One Head Teacher**

E. Open Forum

Adjourned at 1:17 pm

The PAC has called for a special meeting to determine their recommendations regarding child care fees and nominations for PAC Chair

Next PAC Meeting: February 10, 2020