

PAC Meeting Minutes
Children's Center Conference Room
May 14, 2018
12:07 P.M.

Present: Chanelle Brackens, Hailey Morgenstern, Christina Harris, Sherry Velte, Angela Bryson-Costa, Beth Lessen, Sandra Galladro, Mari Ruiz, Haley Dillon

A. Review Minutes

Approved minutes for April 9, 2018

B. Vote

1. Sibling Discount

Committee voted to have sibling discount remain at 10% for youngest child. These changes will go into effect May 29.

Voting members included Mari Ruiz, Beth Lessen, Christina Harris, and Hailey Morgenstern

C. Parent Handbook

Sherry and Nancy have decided to separate the parent handbook into two parts.

1. Full Cost Handbook for families
2. ASI State Funded Handbook for Families

This decision was made after the CMR visit in April 2018.

D. Updates

The CMR visit created new policies:

1. **Subsidized care is now under a 12-month eligibility-ruling period.** This means children can stay enrolled in the program after their parents graduate, as long as they can prove they still have the need.
2. **Late fees.** We can no longer charge subsidized families late fees/drop-ins during operation hours.
 - a. As a penalty for dropping off/picking up late
 - i. First Offense: Note from Nancy
 - ii. Second Offense: Meeting with Nancy
 - iii. Third Offense: One day suspension from child care, counted as an unexcused absence
 - iv. Fourth Offense: Referred to the Dean of Students, with one day suspension; counted as unexcused absence
 - v. Fifth Offense: Termination from childcare services.

3. Center can no longer ask for donations from subsidized families, as well as make families attend orientation, meet the teachers, or attend visiting hours.
4. **Cook.** Position of cook is now vacant; we have interviewed three candidates already.

E. **Day on the Quad** April 26th

- Event went well; many parents volunteered for set up and take down of event.

F. **Open House** May 4th

- Many families participated in potluck as well as karaoke!

G. **Employee Appreciation** May 9th and 10th

- The Children's Center provided food to student staff members all day to show appreciation

H. **Summer Session** May 29th

- Summer Session includes increase of Children's Center tuition.

Open Forum:

- Congratulations to the Graduates! (Christina, Angela, Jaime)
- Haley Dillon from the **Parents and Families Program** spoke about the events the program offers.
 - The program offers a network for single mothers to connect and study with each other.
 - Also the program offers academic planning and time management workshops
 - Program is also looking for mentors for single mothers

Action Items: Select new PAC dates for the Fall 2018 semester as well as elect new committee members.

Next meeting TBA
Adjourned at 1:02 PM