

# ASI Children's Center

## Parent Advisory Council (PAC) Minutes

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**MEETING DATE:** January 12, 2026

**MEETING LOCATION:** Children's Center Conference Room

**MEMBERS PRESENT:** Samantha Subuyuj, Sophie Sandoe, Marie Mann, Amber Sosa, Miraya Gomez (Chair), Staci Potter

**MEMBERS ABSENT:** Hoan Nguyen, Sophia Mendoza (recorder), Kaela Jae G. Aflleje, Megean Hogue, Chibuike Ezeh, Ciobha McKeown

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### A. Call Meeting to Order & Review November Minutes

- The meeting was called to order by Samantha Subuyuj at 12:05 pm
- The November Meeting Minutes were unanimously approved by the PAC members present

### B. Current Center Updates

#### 1. Programming Structure/Staffing

- Anna Gorski is no longer employed here at the center
- Shannon McGrane (previously Student Assistant III) is now Associate Teacher in La Casita 1
- 2 vacancies (Casa 3 and La Casita 3) + 1 vacancy for onsite sub
- LC3 was merged with Casa 3 to make a transitional casa class. LC3 remains closed due to staffing
- Reaching out to CHAD department about helping students with permits
- Facilities coordinator has been hired, finalizing paperwork and will start soon

#### 2. Facilities

- Moving forward with the playground process
- Received further notice from licensing about waivers for alternative playground
- End of March/Beginning of April they will begin to break ground
- Plans will be posted in Bella Room
- Lead testing fixture replaced and passed
- Fire panel approved – walk through was Friday
  - Approval and review in 6 weeks
  - They will work on it nights and weekends
  - Current panel will continue working
- Fire Marshall wants annex doors to swing out

#### 3. Current Areas of Focus

- CLASS is in place of environmental ratings, for preschool and I/T will also shift to CLASS
- Currently we will continue to receive funds
- CSPP will not be impacted
- CCTR 1/3 federal, 2/3 state; its likely some funds could be delayed TBD, state in litigation with federal
- We will be adjusting placement of children to minimize impact
- Staff development training in December was a project approach
  - Working directly with children based on their interests

- Teachers will document more, boards in Bella room and classrooms
- Infants will do more portfolios
- Marie Mann, had questions regarding the project examples, Samantha Subuyuj gave the examples of
  - Shoes; sizes, types. Where to get them from, categorize, fix, parts of shoes
  - Dinosaurs; physics, movement, momentum
- We will begin getting ready for the NAEYC accreditation in 2027
  - We will have visiting – we strive for highest level of quality
  - Every class will provide a portfolio
  - Observations will happen in random

#### **4. Collaborations**

- Secured IEEEP grant 100,000 in funding
- We are on our way to develop the lending library with materials for parents

#### **5. Events**

- Week of the Young Child (WOYC) April 4 – 10
  - Theme days
  - Last year we had tours for families
  - Brainstorming parent education classes
- Marie asked what happened with 'Day on the Quad'
  - It was a massive undertaking, COVID, and then ASI essentially took over
- Working on center philosophy
- Possible collaboration with Crocker Art Museum go program – tests subjects for them lowering their age range of program

#### **Feedback on services to families and children**

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Adjourned at 1:01 pm  
Next Meeting: Monday, February 2, 2026