

PAC Meeting Minutes
Children's Center Conference Room
October 9, 2017
12:00 P.M.

Present: Chanelle Brackens, Jaime Herrera, Hailey Morgenstern, Christina Harris, Sherry Velte, Sandra Gallardo, Mari Ruiz, Beth Lessen, Angela Bryson-Costa

A. Introduction of Council

Roll Call

B. Policy Statement

Discussed Council's responsibilities. Parent Council is an advisory group, which can advise the ASI Board of Directors on certain policies and parent concerns.

C. Center Mission

The Mission of the Children's Center is to serve the students of Sacramento State.

D. Center History

Students formed the Children's Center in 1972 on the front end of campus. Relocated and finished in 1988 at its current location, by parking structure 2.

E. Current Status

a. Enrollment

- 201 Children currently enrolled

b. Staffing

- 101 Part time employees
- 17 Full Time Employees
- 42 Field Work Students

c. Professional Associations

i. Department of education

The Children Center receives over \$500,000 each year for subsidized low-income families from the department of education.

ii. Food Program

Children's Center receives over \$55,000 for meals. The kitchen has to follow USDA guidelines to obtain this funding.

iii. NAEYC

Stands for the National Association for the Education of Young Children. The Children Center has received an accreditation from the association, which only 8% of childcare centers have. This keeps the Children Center in good standing.

iv. Raising Quality Together

Purpose is to help families identify high-quality early learning centers. The Center has moved to tier 5, which is the top tier. Maintains top tier status by providing trainings and professional development for staff.

v. Child Action

Child Action, Inc. is a private, non-profit corporation created in 1976 that provides: childcare resources and referrals, childcare subsidies, recruitment and trainings for childcare professionals, and parent education

and support. ASI employees can receive stipends by going to trainings, Next training October 16.

vi. Sac State Emergency Preparedness

All 5 office administrators will attend three campus trainings.

1. Violence in the workplace
2. Building Coordinator/Floor Marshal Training
3. Campus Disaster/Emergency Response

vii. Evacuation Drill

Upcoming. Will start as a fire drill, then office staff will inform the teachers to evacuate

F. Contracting Monitoring Review (CMR)

Done through the Department of Education, arranged every 3 years. Has not been done at the Children's Center for the last 7 years. Review pushed back until April 2018.

Upcoming Dates

- Harvest Day
October 25, 2017 from 9 AM to 12 PM

Future Topics

a. Parking Lot

Request for parking lot regulations. I.e. speed bumps, road markings, child signs.

b. Parent Hand Book Revisions

Parent Handbook out of date, has not been revised since 2008. Revisions that need to be added are: sibling priority for staff/faculty policy, soymilk policy, and illness policy.

c. Parent Fees

Mission is to keep student fees as low as possible. In result, staff faculty fees are now below market rate. ASI employees pay less for childcare than students do. In talks to get rid of \$10 waitlist fee for students.

Action Items: Review Parent Advisory Council policy and structure

Next meeting November 13, 2017
Adjourned at 1:05 PM