

GROWING MINDS ARE THE KEY TO OUR FUTURE!



CHILDREN'S CENTER

PAC Meeting Minutes

December 4, 2017

MEETING 12:00 P.M.

Present: Chanelle Brackens, Hailey Morgenstern, Christina Harris, Sherry Velte, Sandra Gallardo, Mari Ruiz, Beth Lessen, Jamar Turner

Location: Children's Center Conference Room

A. Review Minutes

Voted in minutes from November 13, 2017.

B. Parent Fees

1. Rates

- Rate increase for students and faculty/staff has the support of Ed Mills and the President's Cabinet.
- Minimum wage increases by \$1.00 an Hour. Rates will be reviewed in late summer early Fall 2018.
- Rates broken into three tiers (Infant, Toddler, and Preschool).
- Drop in rates have also increased for staff/faculty to reflect minimum wage.

2. Letter

Sherry drafted a letter to distribute to parents regarding rate increase. The council review letter and suggested changes.

Changes to letter include:

- Remove 15% administrative overhead column on rate increase chart
- Staff/Faculty no longer have weekly rate
- Change three tiers from Infant, Toddler, and Preschool to Bambini, La Casita, and Casa.

3. Vote

Council voted in changes for rate increase for the Children's Center starting in May 2018 for summer session.

Will notify families thorough email, will post on the bulletin board, and put notice in classroom binders.

C. Updates

1. Unannounced licensing visit. Children and staff files were reviewed. No findings, but there were recommendations on updating medical forms for parents. As well as to get rid of our school age license.

2. ***Cookie Day***, Staff make homemade cookies to distribute to different departments on campus that have helped the Center over the past year.

3. Winter Session begins January 2, 2018 and ends January 12, 2018.

4. Spring Semester begins January 22, 2018 and ends May 11, 2018.

Future Topics

a. Discuss Parent Handbook revisions.

Action Items: Update and distribute rate increase letter to parents and families this week.

Next meeting January 8, 2018
Adjourned at 1:00 PM