

### Parent Advisory Council (PAC) AGENDA

**Participants** **Samantha Subuyuj** – Children’s Center Director, **Hoan Nguyen**- ASI Executive Director, **Sophia Mendoza** - PAC Coordinator, **Chibuiké Ezech** - ASI Director of Black Honors College, **Kaela Jae G. Afleje** - Parents & Families Program CCAMPIS Grant Coordinator, **Sophie Sandoe** - Head Teacher, **Marie Mann** - Staff/Faculty parent, **Amber Sosa** - Staff/Faculty parent, **Miraya Gomez** - Student Parent, **Megean Hogue**, Student Parent

**Visitors:** Ciobha  
McKeown

**Meeting Date:** Monday, October 6, 2025

**Meeting Time:** 12:00 pm - 1:00 pm

**Location:** Children’s Center Conference Room

Item	Notes
May Minutes: Vote	<ol style="list-style-type: none"> <li><b>1. Provide the PAC Policies and Procedures</b></li> <li><b>2. Select Chair of the PAC committee</b></li> <li><b>3. Minutes - May 2025 minutes</b></li> </ol>
Current Center Updates	<ol style="list-style-type: none"> <li><b>1. Staffing</b> <ol style="list-style-type: none"> <li>Overview of staffing changes/restructure</li> <li>Overview of administration and current roles</li> <li>Current vacancies</li> <li>Recently Hired: Elda “Marissa” Marias, Amelia Gustellum</li> <li>Hired since Summer: Natalie, Colleen, Amelia, Sophie and Elda “Marissa”</li> </ol> </li> <li><b>2. Facilities</b> <ol style="list-style-type: none"> <li>Playground renovation-Plans still under review; request for extension of Cal Fire funds through March 2027 submitted</li> </ol> </li> </ol>

	<p>pending review.</p> <ul style="list-style-type: none"> <li>- share the conceptual drawings</li> </ul> <ul style="list-style-type: none"> <li>b. Replacement of Fire panel- planes under review</li> <li>c. Lead testing- Review results and provide update on repair</li> </ul> <p><b>3. Quality Improvement and Current Areas of Focus</b></p> <ul style="list-style-type: none"> <li>a. Establishment of teaching teams</li> <li>b. Focus on interactions and intentional teaching</li> <li>c. Development of family spaces- Bella Room</li> </ul> <p><b>4. Collaborations</b></p> <ul style="list-style-type: none"> <li>a. SCOE QRIS program and professional development for staff</li> <li>b. Infant Toddler and Life Skills (ITLS) Lab</li> </ul> <p><b>5. Events</b></p> <ul style="list-style-type: none"> <li>a. Harvest Festival</li> <li>b. Family Luncheon</li> </ul>
Feedback on services to families and children	<ul style="list-style-type: none"> <li>1.</li> <li>2.</li> <li>3.</li> </ul>
Meeting Notes	