

**Parent Advisory Council (PAC) AGENDA**

**Participants** **Samantha Subuyuj** – Children’s Center Director, **Hoan Nguyen**- ASI Executive Director, **Sophia Mendoza** - PAC Coordinator, **Chibuike Ezeh** - ASI Director of Black Honors College, **Cara Campbell** – Director of the Women’s Resource Center & Parents & Families Program, **Sophie Sandoe** – Associate Teacher, **Marie Mann** - Staff/Faculty parent, **Valerie Villegas** - Student parent, **Miraya Gomez** - Student Parent, **Megean Hogue**, Student Parent

**Visitors:** Ciobha  
McKeown

**Meeting Date:** Monday, May 4, 2026

**Meeting Time:** 12:00 pm - 1:00 pm

**Location:** Children’s Center Conference Room

Item	Notes
February Minutes: Vote	<ol style="list-style-type: none"> <li>1. <b>Minutes – April 2026 minutes</b></li> </ol>
Current Center Updates	<ol style="list-style-type: none"> <li>1. <b>Programing Operations</b> <ol style="list-style-type: none"> <li>a. New Hires- Rachel Wong and Hallie McClure</li> <li>b. Staffing updates, LOA and staffing plan</li> <li>c. CLASS assessments completed on C1 and C3 waiting for results.</li> </ol> </li>   <li>2. <b>Facilities</b> <ol style="list-style-type: none"> <li>a. Playground renovation-current progress</li> <li>b. Fire Panel- Est. Start date June 1</li> </ol> </li>   <li>3. <b>Current Areas of focus</b> <ol style="list-style-type: none"> <li>a. Review of Parent Survey Results and program improvement</li> <li>b. Updates to Staff handbooks/training materials</li> <li>c. Development of Resource library for staff and practicum</li> </ol> </li> </ol>

	<p>students</p> <p>d. End of the year program self-evaluations</p> <p><b>4. Collaborations</b></p> <p>a. Potential new collaborations- CSAD, Counseling,</p> <p>b. Status of collaboration with the P3 credential</p> <p>c. Working to expand collaborations with SCOE (Sacramento County office of Education)</p> <p><b>5. Events</b></p> <p>a. Week of the young child debrief</p> <p>b. Open house- was a success thanks to all who attended</p> <p>c. This Week-Teacher Appreciation week</p>
<p>Feedback on services to families and children</p>	<p>1.</p> <p>2.</p> <p>3.</p>
<p>Meeting Notes</p>	