

# ASI Children's Center Parent Advisory Council (PAC) Minutes

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**MEETING DATE:** October 6, 2025

**MEETING LOCATION:** Children's Center Conference Room

**MEMBERS PRESENT:** Samantha Subuyuj, Hoan Nguyen, Sophia Mendoza (recorder), Sophie Sandoe, Kaela Jae G. Aflleje, Marie Mann, Miraya Gomez

**MEMBERS ABSENT:** Amber Sosa, Megean Hogue, Chibuike Ezeh

**VISITORS:** Ciobha McKeown

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## A. Call Meeting to Order & Review May Minutes

- The meeting was called to order by Samantha Subuyuj at 12:02pm
- The May Meeting Minutes were unanimously approved by the PAC members present

## B. Current Center Updates

### 1. Staffing

- Current vacancies: 1 Associate Teacher and 1 Floater Associate Teacher
- Earlier in the year our Mentor teachers were promoted to Program Specialists, each one specialized in I/T or PRE.
  - Mentor teacher, Theresa Gropp, promoted to Associate Director of Operations, is currently still learning her role
- Nancy Lopez is the Associate Director of Administration; she will also manage the facilities coordinator once we fill that role
- It has been exceptionally difficult to find students /people with their permits
- The Children's Center is collaborating with the CHAD department to educate them in their permit
- Student- Natalie Rueb had been promoted to Associate Teacher

### 2. Facilities

- Playground renovation talks started years ago
- In 2021 we received a million-dollar grant from Kevin McCarty
- ASI has agreed to cover the difference
- We received a grant from Cal-Fire, extended the funds until February 2027.
- Hoping to break ground for the playground in April 2026, plans are still under review
- Replacement of fire panel current does not meet current code, hopefully that will be done by November/December
- The center just had lead testing done on all water faucets, one of the kitchen sinks that is only used for dishwashing will be replaced

### 3. Quality Improvement and current areas of focus

- Working on teaching teams and collaborating because of all the new staff we have hired
- Taking the teachers through quality interactions
- Bella room has been made into a space for families to reset, relax, play and engage with their child.

### 4. Collaborations

- Dr. Ciobha McKeown and her team (infant/toddler & life skills lab) is extremely helpful providing support to the children

- Dr. Mckeown explains her research is to show the children how to be empathetic to their peers, to ask if they're okay and be respectful with their boundaries

## **5. Events**

- Harvest Festival 10/31
  - No celebration of religious holidays, no costumes allowed
  - We are currently working with fraternities/sororities to donate pumpkins
- Family Luncheon 11/25
  - Center will cook food for family's "potluck" style

## **Feedback on services to families and children**

- CCAMPIS did receive their grant for 2025-2026 year

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Adjourned at 12:59 pm

Next Meeting: Monday, November 3, 2025