

ASI Children's Center

Parent Advisory Council (PAC) Minutes

MEETING DATE: November 3rd, 2025

MEETING LOCATION: Children's Center Conference Room

MEMBERS PRESENT: Samantha Subuyuj, Hoan Nguyen, Sophia Mendoza (recorder), Sophie Sandoe, Kaela Jae G. Aflleje, Marie Mann, Miraya Gomez (Chair), Amber Sosa, Megean Hogue, Chibuike Ezech

VISITORS: Ciobha McKeown

A. Call Meeting to Order & Review April Minutes

- The meeting was called to order by Samantha Subuyuj at 12:01pm
- The October Meeting Minutes were unanimously approved by the PAC members present

B. Current Center Updates

1. Programming

- Small exceedance in lead, the center was cited with a Type B violation (health & safety concern) the center does have an active action plan in place as we have already replaced the sink/faucet
- We have decided to collapse Casa 3 as the Associate Teacher vacated. Michelle Hardesty, the Casa 3 Head Teacher, will be assisting both Casa 1 & 2 as needed.
- We have been working hard to recruit for our 3 current associate teacher vacancies.
 - Associate Teachers have been challenging to find

2. Facilities

- Currently working on playground renovations and finding alternative space - redwood grove and staff parking area will be fenced out and can house up to 80 children at any one time.
- We are also looking into checking in the Bambini 1 yard can be used as an alternative space as it will have minimal changes
- Currently in progress of purchasing materials, working with facilities to find storage spaces
- Faucet/sink has been replaced - TBD for a retesting date
- No updates on fire panel, hopefully it to be completed during our winter intersession

3. Current Areas of focus

- DRDP's have been completed, now each classroom is working on developing actions plans
- 2026 the center is due for NAEYC re-accreditation – the center is striving for the highest level of quality

4. Collaborations

- The center has collaborated with SCOE (Sacramento County Office of Education) to receive grants/stipends for our teachers
- The teachers participate in a coaching partnership, where they will complete 21 hours of professional development

5. Events

- Harvest Day was a success (10/31)
 - We had over 100 pumpkins donated from a fraternity
- Family Luncheon 11/25

- Center will cook food for family's "potluck" style
- Open to all families
- We will be asking families to RSVP, so we are able to get an estimated headcount

Feedback on services to families and children

- Amber Sosa *staff/faculty parent* mentioned her appreciation for all the center does and enjoyed the Harvest Festival
 - She also encouraged student parents to utilize the food pantry, Cal-fresh, and counseling if/as needed
- Hoan Nguyen *ASI Executive Director* asked the parents present if there were any efforts in collaborating with ASI Board for 'gift giving' such as toys, clothing, etc. The ASI Board will promote the centers toy drive
- Meagan Hogue *student parent* mentioned putting an invitation sign out for families to know they can play, relax, and unwind with their child in the Bella Room space

Adjourned at 12:42 pm

Next Meeting: Monday, January 12, 2026