



ASI Children's Center Parent Advisory Council (PAC) Minutes

MEETING DATE: Monday March 4th, 2024

MEETING LOCATION: Children's Center Conference Room

MEMBERS PRESENT: Sherry Velte, Sandra Gallardo, Jazmyne Wright, Sophia Anaya, Haley Myers Dillon, Saray Aguirre, Gabriela McCartney

ABSENT: Dyanna Upshaw, Henry Gonzalez, Jessica Bradsberry

A. Call Meeting to Order & Review February Minutes

- The meeting was called to order by Jazmyne Wright at 12:05pm
- The February Meeting Minutes were unanimously approved by the PAC members present

B. Current Center Updates

1. Vacancy Full-Time position

- Samantha Subuyuj has started her LOA
- New Associate Teacher, Yasmine Luevano has already begun
- There is an Associate Teacher/Fellowship vacancy

2. Enrollment/Funding/Events

- Sherry had put in a lot of hours to complete the Cal Fire Grant. It was submitted 3/1/24
- If grant is accepted, Sherry will know by July
- The Center had a four day contracting monitor review 2/20-2/23
 - The entire center was reviewed, the focus was on the La Casitas and Casas. There were no citations made, but there is room for improvement and action plans are being made
- Sherry and Nancy are making corrections on the Parent Handbook
- Administrative work received 100% compliance
- Office staff has enforced parents to sign their full legal signature when signing in/out their child
- The Center will be getting another visit from CMR and they will focus on CCTR from 3/18-3/22
- The center is closed for child care Friday 3/22 for Staff in-Service day
- Sherry will be presenting the finance and budget committee to the board 3/5 at 3pm
- The center will be participating in a Mother's Day clothing drive starting the week of 3/25

3. Classrooms

- General and common illness are making their way through the center such as Hand, Foot, Mouth and bad colds with coughs, runny noses and vomiting
- We will create signs and send reminders about the center closure date on 3/22
- Head Teachers will need to follow through with student staffs and make sure they are consistent with children also.

Feedback on services to families and children

-A parent advisory committee that advises the contractor on issues related to services to families and children

- Sherry asked the PAC members if they had any ideas for the open house the Center will host on 5/3 from 6-8pm
 - Open House is a public event and open to all
 - Saray Aguirre suggested the center plays a slideshow so the parents get more information on ASI resources.
 - Parent Panel 4/8 from 6:15pm-8:15pm
 - Would need a diversity of stories from families
 - Women's resource center open to friends and family 3/7 at 11am.
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Adjourned at 1:03 pm

Next Meeting: Monday, April 8th, 2024