



## PRESIDENTIAL TICKET CAMPAIGN EXPENDITURE FORM

### **What to Include**

Anything that you spent money on during the course of the campaign must be logged on this Expenditure Form. All campaign materials must be on the Expenditure Form, including the following:

- Campaign Fliers/posters/pins/T-shirts
- 4x4 candidate boards
- Campaign websites, including costs associated with their set-up
- Newspaper ads classifieds
- Professional labor costs related to the candidate's campaign

### **Campaign Materials**

All campaign websites, fliers, leave-behinds, campaign and any other physical materials must bear the name of the independent candidate, name of the members of a recognized Presidential Ticket, organization, Interested Student or other individual responsible for the contents and distribution of that campaign material.

The name of the independent candidate or Presidential Ticket members who are taking ownership of the promotional item on their Campaign Expenditure Form must be visible to the constituents. Both members of a Presidential Ticket must have their name explicitly stated on any campaign materials. Names that are discretely displayed, such as on the back of buttons or the tags of clothing, is to be deemed non-visible to constituents.

### **Campaign Donations**

Candidates are allowed to accept no more than two (2) donations which may not exceed \$50 in total value, and must log such donations on the Donation Disclosure Form below (pg. 4). Donations are considered to be any campaign materials that are gifted, donated or discounted.



		<input type="checkbox"/> Purchase <input type="checkbox"/> Donation <input type="checkbox"/> Discount <input type="checkbox"/> Rental		
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<b>TOTAL AMOUNT (including costs of donations, etc.):</b>			\$	

**Checklist for Campaign Expenditure Form:**

- Form **MUST** include attached receipts of all items purchased (including name and telephone of seller).
- Form **MUST** list any gifts/donations, discounts and/or rental materials at fair market value (please see ASI Elections Code for details).
- NO MORE** than two (2) gifted/donated, discounted or rented items totaling not more than \$50 will be accepted. Cash/check donations do not need to be reported; BUT you must include the receipts of items purchased with those donated funds as noted above.
- For any reported gift/donation, discount or rental, you **MUST** attach a Donation Disclosure Form (maximum: 2).
- .
- Form grand total shall **NOT** exceed \$350.00 for an Independent Candidate.
- Campaign Expenditure Form **MUST** meet all prescribed information and requirements stated in the ASI Elections Code (See Article V for more information).

With my signature below, I confirm that all of the above information is **complete and honest**. I understand that the contents of this form will be available to any interested student. I also understand this document may be used as evidence in the Elections Complaint process as prescribed by the ASI Elections Code.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## DONATION DISCLOSURE FORM

For any reported gift/donation, discount or rental, you **MUST** attach a Donation Disclosure Form to your Campaign Expenditure Form. A maximum of two (2) Donation Disclosures are allowed.

ITEM	QUANTITY	TYPE	FAIR MARKET VALUE	COMMENTS
		<input type="checkbox"/> Donation <input type="checkbox"/> Discount <input type="checkbox"/> Rental		

DONOR NAME \_\_\_\_\_

DONOR CONTACT INFORMATION \_\_\_\_\_  
PHONE EMAIL

**DONOR CONFIRMATION & SIGNATURE**

With my signature below, I confirm that all of the above information regarding my donation is **complete and honest**. I understand that the contents of this form will be submitted with the candidate's Campaign Expenditure Form and available to any interested student. I also understand this document may be used as evidence in the Elections Complaint process as prescribed by the ASI Elections Code.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

ITEM	QUANTITY	TYPE	FAIR MARKET VALUE	COMMENTS
		<input type="checkbox"/> Donation <input type="checkbox"/> Discount <input type="checkbox"/> Rental		

DONOR NAME \_\_\_\_\_

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**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_