



**Student Academic Senate  
Friday, October 18th, 2024  
12:00 to 1:00 P.M. PST  
University Union, 3<sup>rd</sup> floor | Capital Room**

## **MEETING MINUTES FROM OCTOBER 18<sup>TH</sup>**

### **I. CALL TO ORDER**

- Meeting was called to order at 12:03 P.M.

### **II. ROLL CALL**

- Roll call was called at 12:03 P.M.
  - With 14 members present, 4 members absent, and 1 member excused, quorum has been met at 12:03 P.M.

### **III. PUBLIC COMMENT**

- No public comment was given during this time

### **IV. ADOPTION OF THE MEETING AGENDA**

- This item has been moved to be adopted by unanimous consent
  - With no objections, the minutes are approved by unanimous consent of committee membership

### **V. APPROVAL OF THE MEETING MINUTES**

- a. Meeting minutes for September 6<sup>th</sup>
  - This item has been moved to be adopted by unanimous consent
    - With no objections, the minutes are approved by unanimous consent of committee membership
- b. Meeting minutes from September 20<sup>th</sup>
  - This item has been moved to be adopted by unanimous consent
    - With no objections, the minutes are approved by unanimous consent of committee membership
- c. Meeting minutes from October 4<sup>th</sup>
  - This item has been moved to be adopted by unanimous consent
    - With no objections, the minutes are approved by unanimous consent of committee membership

### **VI. OLD BUSINESS**

- a. Committee leadership elections

- VPAA Galinato gave the following overview:
  - Two committee leadership roles (Vice Chair and Secretary) are open for any member of the committee to run for
    - Role of the Committee Vice Chair
      - Shall chair the meeting in the case that the Committee Chair cannot
      - Shall meet with the Committee Chair prior to Student Academic Senate meetings
      - Shall assist the Committee Chair with additional items as needed
    - Role of Committee Secretary
      - Shall take the meeting minutes and submit them to the Committee Chair within 72 hours of the meeting
      - Shall meet with the Committee Chair prior to Student Academic Senate meetings
      - Shall assist the Committee Chair with additional items as needed
  - Any member of the committee who would like to run
  - Nominations:
    - **No nominations were made for either position during this time**
- b. Committee collaborations and partnerships**
- VPAA Galinato gave the following overview:
  - Members of each of the workgroups are recommended to work with the chairs of Faculty Senate's Standing Policies Committees, other Senate committees, non-Senate university committees and university officials:
    - AI Technology Usage Policy
      - Chief AI Officer and Academic Information Technology Committee (AITC)
    - First-year and Transfer Student Experience
      - Dean of Undeclared, Director of Transfer Resource Center, and General Education and Graduation Requirements Policy Committee (GEGRPC)
    - Grade Appeals Process
      - Grade Appeal Coordinator
    - Graduate Student Application Process
      - Dean of graduate Studies and Graduate Studies Policy Committee (GSAC)
- c. Academic Policies library introduction**
- VPAA Galinato gave the following overview:
  - Academic Policies library is being recommended to all Student Academic Senate workgroups to use for finding any policies
  - Students access this by finding the PoliStat webpage on the university's website and the search bar with any key terms related to the policy they are looking for

## VII. NEW BUSINESS

### a. Faculty Senate agenda review

- Consent Calendar – Consent Action
  - Non-Senate Committee Appointments
    - FS 24/25-52/EX ASI Faculty Representative
    - FS 24/25-53/EX Transportation Advisory Committee
    - FS 24/25-54/EX President’s Budget Advisory Committee
  - Faculty Endowment for Student Scholarship Awards ceremony took place shortly after the adjournment of the meeting

### b. Faculty Senate Executive Committee agenda review

- VPAA Galinato gave the following overview:
  - Messages from the following:
    - Faculty Senate Vice Chair Rechs: Faculty Endowment for Student Scholarships Awards that will be held during the October 17 Senate meeting
    - Provost Nevarez: Budget Presentation on October 16<sup>th</sup> at 3:00 P.M. over Zoom
  - Program Proposals
    - Amended Program:
      - EX 24/25-47 MS in Criminal Justice: Rolled the proposal back to the Curriculum Subcommittee Chair
    - Non-Degree Program – New Program
      - EX 24/25-48 Certificate in General Studies: Referred the proposal back to the Curriculum Subcommittee Chair to await consultation with the GE/GRPC Chair
    - Non-Degree Program – Discontinued Program
      - EX 24/25-49 Certificate in Pan African Studies: Rolled back to the Curriculum Committee Chair
- c. Student Grievances Procedures Website presentation
- VPAA Galinato gave the following overview:
  - The concept of the website is to help distinguish the difference between the Grade Appeals process and Complaint procedures
  - **This item was charged to the Grade Appeals Process workgroup**

## VIII. ANNOUNCEMENTS

- VPAA Galinato gave the following announcements:
  - Next Student Academic Senate meeting is on November 1<sup>st</sup>

## IX. ADJOURNMENT

- **Meeting adjourned at 1:00 P.M.**

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