



ASSOCIATED STUDENTS, INC. | SACRAMENTO STATE

# CHILDREN'S CENTER

## ASI State Funded Wait List Application

### Child Information

Child Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*Last First M.I.*

Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*

\_\_\_\_\_ *City State ZIP Code*

Child's Ethnicity:  White  Black or African American  Hispanic or Latino  Asian  
 American Indian/ Alaska  Native Hawaiian or Pacific Islander

Child's Sex:  Male  Female

Birthdate: \_\_\_\_\_ or Estimated Due Date: \_\_\_\_\_  
*Month Day Year*

Projected Semester of Enrollment: \_\_\_\_\_

### Parent Information

Status:  Student  Graduate Student  Staff/Faculty

Gross Monthly Income for Household \$ \_\_\_\_\_ Total Number in Family \_\_\_\_\_

#### **Student/Faculty/Staff Parent**

Applicant Parent's Name: \_\_\_\_\_

Applicant Parent's Cell: \_\_\_\_\_

Applicant Parent's E-mail Address: \_\_\_\_\_

#### **Second Parent (If In the same household)**

Second Parent's Name: \_\_\_\_\_

Second Parent's Cell: \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

I authorize the Children's Center to share my contact information with Sacramento State Parents & Families Program?  Yes  No

Office Use Only			
		Date & time received:	
		Rank:	
		Full-cost Application:	
Classroom:	Schedule:	Meeting:	Packet Due:



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### ASI State Funded Wait List Procedures

- The wait list is in effect for one year only...August 1<sup>st</sup> to July 31<sup>st</sup> of specific year.
- See the below for an example.

#### WAIT LIST

August 1, 2019  
August 1, 2020

#### ENROLLMENT

Spring 2020 & Fall 2020  
Spring 2021 & Fall 2021

- **All families wanting to continue on the wait list will need to re-apply each year starting August 1(or the following Monday if it falls on a weekend).**
  - Early applications will NOT be accepted
- As subsidized spaces become open, families on the wait list will be notified by email or phone according to their rank (the gross household income and the number of individuals in the household establish rank). This will take place during the months of January (for Spring Semester enrollment) and May/June (for Fall Semester enrollment), or as spaces become available during the semester. Applications that hold the same rank will be kept in order according to the date in which the wait list application was received.
- **Household income will be verified prior to enrollment.** Wait list ranking may change based on actual income and thus give enrollment priority to a family with a lower rank.
- Associated Students Children's Center has a "Student's First" policy. Students have priority on the wait list. All subsidized spaces allotted (based on the total of grant monies available) will have first priority.
- Families are responsible for **notifying Associated Student's Children's Center** of any changes in address, email or telephone number. (916-278-6216)