



ASSOCIATED STUDENTS, INC. | SACRAMENTO STATE

CHILDREN'S CENTER

Full Cost Wait List Application

Child Information

Child Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

_____ *City State ZIP Code*

Child's Ethnicity: White Black or African American Hispanic or Latino Asian
 American Indian/ Alaska Native Hawaiian or Pacific Islander

Child's Sex: Male Female

Birthdate: _____ or Estimated Due Date: _____
Month Day Year

Projected Semester of Enrollment: _____

Parent Information

Status: Student Graduate Student Staff/Faculty

Student/Faculty/Staff Parent

Applicant Parent's Name: _____

Applicant Parent's Cell: _____

Applicant Parent's E-mail Address: _____

Second Parent (If In the same household)

Second Parent's Name: _____

Second Parent's Cell: _____

Signature _____ **Date** _____

I authorize the Children's Center to share my contact information with Sacramento State Parents & Families Program? Yes No

Office Use Only

		Date & time received:	
		Paid Waiting List Fee:	
		Subsidy Application:	
Classroom:	Schedule:	Meeting:	Packet Due:



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Full Cost Wait List Procedures

- The wait list is in effect for one year only...August 1st to July 31st of specific year.
- See the below for an example.

<u>WAIT LIST</u>	<u>ENROLLMENT</u>
August 1, 2019	Spring 2020 & Fall 2020
August 1, 2020	Spring 2021 & Fall 2021

- **All families wanting to continue on the wait list will need to re-apply each year starting August 1 (or the following Monday if it falls on a weekend).**
 - Early applications will NOT be accepted
- **The wait list fee is \$15.00 each year and is non-refundable, (not applicable to Sacramento State Students and ASI State Funded applications).** Checks, Debit, and credit cards are accepted. No cash is accepted.
- Due to limited spaces available each semester, families on the wait list will be notified by phone or email about possible space availability according to the date in which the wait list application was received. This will take place during the months of January (for Spring Semester enrollment) and June (for Fall Semester).

Please note: Not all families will be contacted.

- Separate wait list and wait list process is in place for those who are requesting subsidy assistance.
- Associated Students Children's Center has a "Student's First" policy. Students have priority on the wait list. All subsidized spaces allotted (based on the total of grant monies available) will have first priority.
- Families are responsible for **notifying Associated Student's Children's Center** of any changes in address, email or telephone number at 916-278-6216.