

**ASI WORKING BOARD MEETING
MARCH 13, 2024
GREEN AND GOLD ROOM
2:00 PM**

APPROVED 03/27/2024

- I. CALL TO ORDER – 2:00PM**
- II. ROLL CALL – SEE ATTACHED**
- III. PUBLIC COMMENT – None**
- IV. AGENDA REVIEW FOR BOARD MEETING OF MARCH 27, 2024**

CALL TO ORDER

LAND ACKNOWLEDGEMENT

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

ROLL CALL

**APPROVAL OF MINUTES FOR 3/6/2024 BOARD MEETING AND 3/13/2024
WORKING BOARD MEETING.**

PUBLIC COMMENT

SPECIAL PRESENTATION –

AFSP – Erica Brown and Ali Hopkins

CONSENT CALENDAR

NEW BUSINESS

**2023/24-03-119/ Baraiya, Conejo Gallegos, Andrade-Dominguez – Financial
Committee Appointments**

No discussion.

**2023/24-03-120/ Conejo Gallegos, Andrade-Dominguez – University Committee
Appointments**

No discussion.

2023/24-03-121/ Conejo Gallegos, Andrade-Dominguez – Recommendations to the President for University Committee Appointments

No discussion.

2023/24-03-122/ Boulos, Conejo Gallegos, Andrade-Dominguez – Internal Committee Appointments

No discussion.

2023/24-03-123/ Vega Castellanos, Conejo Gallegos, Andrade-Dominguez – Faculty Senate Committee Appointments

No discussion.

2023/24-03-124/ Vega Castellanos, Conejo Gallegos, Andrade-Dominguez – Grade Appeal Committee Appointments

No discussion.

2023/24-03-125/ Aguirre, Escalante, Ambaliya, Baraiya – Allocation of Strategic Priority funding for 2.2.2 – Collaborate and Promote Campus Partners' Initiatives and/or Activities for Professional Development

This legislation will allow to pull funds for strategic priority 2.2.2. The logistics of the event were shared. Requesting up to 800 dollars with catering provided by Engrained. This event will provide students with the opportunity to network and table. The keynote speaker for the event will be finalized this week. It was shared that this event was done by last year's board as well. It was shared that students will be able to network with individuals from the community both on and off and from different organizations. They will be doing RSVPs for this event are capping the number of students at 75 due to finding. This event will be in collaboration with Sac State College Corps and will be advertised to all students.

2023/24-03-126/ Baraiya, Andrade-Dominguez – March 2024 ASI Financial Policy Manual Updates

These updates are being made to help ensure that our policies align with the campus and CSU as best as possible. They establish consistency across policies. For the travel policies there is a shift to the per diem rate which is based on a government agency that sets these guidelines based on locations. The travel policies will be effective starting April 1. Policies for accounts payable related to ASI have been updated to reflect the amounts for which signatures are required from specific Directors. Delegation of authority needs to be re-established as the current Director of Finance is no longer a state employee. Request to add hospitality policy to ASI policies. The requirements for the hospitality log were shared.

2023/24-03-127/ Baraiya, Andrade-Dominguez – Operating Rule Change – 600.1 General Policies

It was requested that this item be presented before 126. No changes to title and responsibilities, but operating rules should match with how we are running our business. The current operating rules assign responsibilities to the ASI Vice

President of Finance when in actuality they are being performed by the Director of Finance. No impact other than aligning the operating rule with current operations.

2023/24-03-128/ Baraiya, Colin Vasquez, Conejo Gallegos – 3.3.1 Organize a Form of Appreciation for Students on Committees

The purpose of the priority was read to the Board. Requesting up to 725 dollars. The logistics for the event including catering, merchandise, and location were shared. It was recommended to change the language to appointed by ASI instead of on behalf of ASI. Discussion was had on whether to keep this event as an open or closed event and if there will be a guest speaker. The event will be for students who have actively attended committees during the Fall 2023 and Spring 2024 semesters. Due to room capacity it was discussed that the RSVP form be enforced given that space is limited.

2023/24-03-129/ Baraiya, Conejo Gallegos, Andrade-Dominguez – 4.2.1 Strategic Priority Promote and Advocate for the Enhancement of Campus Partners' Safety Programs and Campus Emergency Programs

The purpose of the legislation was shared. It was shared that the contract with the WELL cannot be signed until the item is passed at the next formal Board meeting but the deadline given by the WELL is tomorrow. It was shared that Board members cannot sign contracts, only staff can. Both rooms combined can hold 50 people.

2023/24-03-130/ Jaber, Baraiya – Allocation of Strategic Priority 2.2.2 – Request for Funding to Support the Carlsen Center for Refreshments and Food Ordering for the AI Hackathon

The purpose of the legislation was shared. Some typos were addressed. Heavy discussion was had on how funding for strategic priorities works as the current author is not on the priority. It was clarified that any Board member can request funding for a priority even if they are not on the priority themselves.

ASI EXECUTIVE OFFICERS, EX-OFFICIO, & ADVISOR REPORTS

ANNOUNCEMENTS

ADJOURNMENT

V. ANNOUNCEMENTS

Baraiya – Shared that there are 1160 dollars left in the strategic priority funding. Shared that she will not be approving legislation if not submitted to her within a week notice and not to send her emails over the weekend or with a short notice as she has her own legislation to submit as well.

Perez – Gave a thank you to Nataly and Veronica for make CHESS successful and share that President Luke Wood was awarded the President of the Year award at CSSA.


Nguyen – Shared that he felt the tension in the meeting and shared that what we went through is a normal process and reminded the Board that having different perspectives is okay.

Colin-Vasquez – Shared that Board should be mindful of the faces that they are making when items are being discussed and that passing notes and making comments on the side are not okay.

Atwal – Reminded Board about delivering feedback and that they are doing a great job.

Andrade-Dominguez – Asked the Board to continue promoting the Family Feud eve continue promoting. Needs at least 15 more survey responses.

VI. ADJOURNMENT – 4:50PM



ASI SECRETARY TO THE BOARD

03/27/2024
DATE



RECORDER

03/27/2024
DATE